



## CONTRACT & HOSPITALITY RIDER

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1. PURCHASER to provide student/staff volunteer(s) to oversee the check-out process for the headphones and checking in headphones. It is highly recommended that Student IDs are collected when they check-out the headphones.
2. PURCHASER to note that they are responsible for any lost, stolen, or broken headphones (\$150 per pair).
3. PURCHASER to provide a designated parking space for ARTIST vehicle or vehicles (up to 2).
4. PURCHASER to provide 2 student/staff volunteers to assist in both load in and load out of equipment at the arrival time. Students/staff volunteers will need to have a dolly cart and should meet the artist at their designated parking space(s). After the show the 2 students/staff volunteers will assist in packing up (15-20 minutes) & assist in load out by bringing all equipment back to the car with the dolly cart.
5. PURCHASER to provide a green room area close to the stage for ARTIST to change and prepare for the show.
6. PURCHASER to the following at the arrival time:
  - a. 1 coffee (hot or cold) (if available, almond milk & sugar free vanilla or hazelnut syrup or creamer)
  - b. 3 bottles of water

*(These items can be ready in the green room or if University doesn't have one, somewhere close to the stage)*

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Acceptance. We acknowledge and confirm that we have read and approved the terms and conditions set forth in this rider as deemed by our signature below.

\_\_\_\_\_  
Signature of Purchaser

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Artist – Lee Smith / cell 703-599-3018

Agent – THE COLLEGE AGENCY / phone (651) 222-9669